Position Description Summary

CLH Architects, P.C. is looking for an Architect Intern / Draftsperson. Candidate must demonstrate good communication and design skills and documented experience in the development of construction documents using AutoCad Architecture and Revit. Sketch-up and Photoshop software proficiency is also desired. Resume must outline specific previous experience and include work references.

Requirements

- Previous experience in an architectural office
- Team attitude
- Self-starting work ethic
- Self motivated
- AutoCAD Architecture and REVIT proficient
- Ability to multi-task and work on multiple projects simultaneously
- Excellent verbal and written communication skills
- Attention to detail, accuracy and skilled in commercial or institutional construction documentation
- Working knowledge of Microsoft Office application including Word, Project, Excel and proven ability to learn new software programs
- Location in Elkhorn, NE with some remote working acceptable

Compensation

Position is intended as a summer intern but could become full time employment. We provide competitive wages & benefits including paid vacation & holidays, health & dental insurance, 401K, and parking.